



## Flag Policy



### Help for non-English speakers

If you need help to understand the information in this policy please contact Leopold Primary School.

### PURPOSE

The Australian National flag and the Australian Aboriginal flag are an important element of our national pride and identity. As such, it is proper that they be flown at all appropriate times, and with the distinction that they deserve.

### SCOPE

To ensure that the Australian National flag and the Australian Aboriginal flag are flown at all proper times, in accordance with proper protocol, and in a manner befitting of a national emblem.

To ensure that all students are aware of the Australian National flag and the Australian Aboriginal flag, their design, origins, history and importance.

### POLICY

- The Australian National flag and the Australian Aboriginal flag will be flown on our most prominent flag poles at all times that the school is open and operational.
- The flags will be maintained in an excellent condition and not be allowed to fall into disrepair. The School Council will ensure there are sufficient funds for this purpose.
- The Australian National flag and the Australian Aboriginal flag their design, origins, history and importance will form part of the school's curriculum for every student.
- The Australian National Anthem will be sung, and the Australian National flag and Australian Aboriginal flag will be flown at school assemblies.
- As it is disrespectful to fly the flags at night (unless appropriately illuminated), the flags will be taken down each day and hoisted each morning.
- The year six students will be trained to hoist and remove the flag on a daily basis, a monitor system will be set up by the year six teachers for this purpose, in term 4, year five students will be trained to fulfil this role in the following year.
- Flag flying protocol can be complex but it is generally understood that the Australian National flag should always be flown in the most pre-eminent position in comparison to other flags (with the only exception being the United Nations flag being flown in the position of honour on United Nations Day only), the flag should not be flown upside down, the flag should fly freely and without tangles, it should not be flown in the dark, it must not be allowed to drag or fall on the ground, and it should be treated with respect at all times.
- The Australian National flag will be flown at half-mast whenever requested to do so by the State or Federal Government, and at times during appropriate ceremonies such as Remembrance Day.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Hard copy available from school administration upon request

## REVIEW CYCLE

This policy will be reviewed as part of the school's three year review cycle.

Signed:



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**School Council President – Ramona Browne**

Signed



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**School Council Executive Officer (Principal) – Stuart Bott**

This policy was last updated by School Council on:	21 <sup>st</sup> November 2023
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This policy is scheduled for review by School Council in:	November 2026
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