



Working With Children Check Policy

PURPOSE

All schools are required to comply with the Working with Children Act 2005 (the Act) amended 1st August 2017, and ensure that any person unsuitable to be involved in 'child- related work' does not do so.

SCOPE

- To ensure children under our care are protected from being exposed to inappropriate people.
- To ensure all people engaged in 'child- related work' with our students and who are required to have Working with Children Checks (WWCC), do so.
- To ensure that our school complies with the relevant Acts and laws.
- To provide an environment that is safe.

POLICY

- All workers or volunteers related in 'child- related work' must undergo Working with Children checks prior to commencing work.
- 'Child related work' is defined as work (including volunteer work) at a school or in school related activities done on a regular basis where unsupervised contact occurs with children under 18 years of age.
- Exemptions are granted for teaching staff members registered with the Victorian Institute of Teaching and Police officers, who must provide evidence to support their claim to an exemption.
- School Council does not pay for WWCC for employees and it is free to volunteers.
- School Council will maintain a register of volunteers with current WWCC.
- School Council requires that all volunteers' directly involved in child-related work have a current WWCC. This may include classrooms helpers, school camps, excursions, sleep-overs, swimming lessons, transport of students, extra-curricular activities such as school sporting teams.
- Volunteers are expected to display their WWCC on their person at all practicable times when involved in child-related work.

REVIEW CYCLE

This policy will be reviewed as part of the school's three year review cycle.

Signed: _____

School Council President – Ahmet Ahmet

Signed _____

School Council Executive Officer (Principal) – Stuart Bott

This policy was last updated by School Council on:	November 2017
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This policy is scheduled for review by School Council in:	15 th September 2020
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