

Working with Children Checks

LEOPOLD PRIMARY SCHOOL POLICY

Rationale:

All schools are required to comply with the Working with Children Act 2005 (the Act) amended 1st August 2017, and ensure that any person unsuitable to be involved in 'child- related work' does not do so.

Aims:

- To ensure children under our care are protected from being exposed to inappropriate people.
- To ensure all people engaged in 'child- related work' with our students and who are required to have Working with Children Checks (WWCC), do so.
- To ensure that our school complies with the relevant Acts and laws.
- To provide an environment that is safe.

Implementation:

- All workers or volunteers related in 'child- related work' must undergo Working with Children checks prior to commencing work.
- 'Child related work' is defined as work (including volunteer work) at a school or in school related activities done on a regular basis where unsupervised contact occurs with children under 18 years of age.
- Exemptions are granted for teaching staff members registered with the Victorian Institute of Teaching and Police officers, who must provide evidence to support their claim to an exemption
- School Council does not pay for WWCC for employees, it is free to volunteers.
- All people required to have WWCC are issued a WWCC card which School Council expects them to display on their person at all practicable times when working or volunteering at the school or during school related activities.
- School Council will maintain a register of volunteers with current WWCC.
- School Council requires that all volunteers' directly involved in child-related work have a current WWCC. This may include classrooms helpers, school camps, excursions, sleep-overs, swimming lessons, transport of students, extra-curricular activities such as school sporting teams.
- Volunteers are expected to display their WWCC on their person at all practicable times when involved in child-related work.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle, or as required due to changes in relevant Acts, Laws or should situations arise that require earlier consideration.

Signed:

School Council President – Alison Woodard

Signed

School Council Executive Officer (Principal) – Jan Rollinson

This policy was last ratified by School Council on....	19/08/2014
This Policy was ratified by School Council on...	21/11/2017