



Leopold Primary School Council Meeting Minutes

Date:	Tuesday 11 th September 2018
Time:	6.30 pm
Attendance:	Jan Rollinson, Charmaine Granger, Alison Woodard, Jenny Peters, Matt de Been, Leschelle Keast, Kylie Clayton, Ramona Browne, Ahmet Ahmet, Triste Anderson-Veitch, Wayne Visser, Corinne Reid.
Apologies:	Cheryl Hair, Stephanie Meadows,
Chairperson:	Alison Woodard
Welcome to our new School Council members.	
Actions	
1. Minutes of previous Meeting: 21st August 2018	
Motion to accept the Minutes of meeting 21 st August 2018.	
Moved: Jenny Peters	Seconded: Matt de Been
2. Business Arising from Minutes: Nil	
3. Any further General Business to add: Nil	
4. Correspondence: In/Out: Nil	
INWARDS:	
OUTWARDS:	
Reports	
5. Principals Report: Jan Rollinson Report to be tabled and presented	
<ul style="list-style-type: none"> • Enrolment 826 • Prep Enrolment – currently 94 • 2019 Netbook program- Adam Heenan presented. Recommendation is to purchase the B118 with touch screen for the 2019 Netbook Program. • Benefit mindset – grade 6 – Global citizenship inquiry unit. • Naplan – Jan presented results. Writing will be part of our next Annual Implementation Program (AIP). 	
Motion to approve the 2019 Netbook Program device Acer B118 touch screen for \$640 including gst and the Principal's report as presented.	
Moved: Triste Anderson	Seconded: Kylie Clayton
6. Finance/Resources - Jenny Peters	
<ul style="list-style-type: none"> • Motion to ratify financial statements and monthly statements showing that payments cheque Nil and GLP 0002487 to GLP 0002504, direct deposits DD19232 to DD19377, PC 19379, DFP489 and BPay BP19232 to BP19290 to the total of \$163,299.19 for August 2018 are in compliance with policy and budgets, and that investment is in accordance with policy.” 	
Moved: Jenny Peters	Seconded: Ahmet Ahmet
<ul style="list-style-type: none"> • Motion to accept the program budget modification as tabled for August 2018. 	
Moved: Jenny Peters	Seconded: Ramona Browne
<ul style="list-style-type: none"> • Motion to approve the Balance Sheet and Operating Statement for August 2018. 	
Moved: Jenny Peters	Seconded: Matt de Been

- **Motion** to approve the purchasing card statements for the 4th July 2018 and 1st August 2018.

Moved: Jenny Peters

Seconded: Leschelle Keast

- **Motion** to approve the increase Outside School Hours Care purchasing card.

Moved: Jenny Peters

Seconded: Triste Anderson

- **Motion** to approve the school concert as an input taxed fundraising event for gst purposes.

Moved: Jenny Peters

Seconded: Kylie Clayton

7. Grounds/Facilities – Jan Rollinson

- **Main Oval** – will be aerated and top dressed 1 week before the end of term.
- **Bendigo Community Bank** – grant application is currently being put together for new playground equipment and artificial soft fall matting underneath.
- **Capital Works** – suggested name for the new build – Bellarine. Portable toilets will likely to be removed before or during holidays in preparation for the Capital Works project.

8. Outside School Hours Care: Mandy Boyd - distributed

- Koren Simpson has now commenced and will be the coordinator while Mandy Boyd is on family leave.
- Currently setting up digital sign in and out kiosk (iPad) for the OSHC program.

9. LINC report – Jenny Eddy

- **LINC** will be resurfaced over the term break.
- **State Elections** – 24th November 2018

10. REPORTS:

MOTION: All reports to be accepted as presented and tabled.

Moved: Kylie Clayton

Seconded: Triste Anderson

11. General Business: Carried over from previous meeting - Nil

12. General Business:

- **Preferred Casual Relief Staff list** –
Motion to accept the preferred casual relief staff list as at 6th September 2018 as tabled.
Moved: Matt de Been **Seconded:** Jenny Peters
- **Visitors and volunteers register**–
Motion to accept the visitor and volunteer register as at 6th September 2018 as tabled.
Moved: Wayne Visser **Seconded:** Triste Anderson
- **Motion** to name our new Capital Works building the Bellarine building.
Moved: Kylie Clayton **Seconded:** Ahmet Ahmet

Meeting closed: at 7.15 pm

Next School Council Meeting:

- 23rd October 2018 – 6.30pm

CONFIRMATION OF MINUTES:

Principal: **President:**